

## Notes to Score Keepers

1. Use the Parkview Parochial League form (not your own)
2. Do NOT list first name only - last name is mandatory
3. Balance the score sheet by quarters  
- fill in points per quarter followed by the game total
4. Keep the running score of the game at all times
5. Keep close track of fouls per individual as well as team total
6. make the 3 for a 3-point basket distinguishable from a 2
7. carefully mark made and missed free throws - make a small circle for each attempted free throw - draw a vertical line thru it for a made free throw - using a one to indicate made free throw is NOT correct
8. Keep a close watch of the possession arrow on the score sheet
9. Note if a player has entered the game at any time  
- need only know if a student/athlete has played or NOT
10. Get the number of the player correct
11. Give full name of gym - we have two St. Mary's and two St. John's
12. Please, fill in the correct level of play - e.g., 8BL, 5GM
13. Make certain that the referees sign the score sheet
14. Make certain the scorer and time keeper are duly noted (last name)
15. Have an envelope ready to mail in the score sheets immediately
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