

August 10, 2005

To: Elementary/Middle School Principals and Athletic Directors/Coordinators

From: W. Scott Weyda

Re: Informational Meeting for Athletic Directors/Coordinators

The Office for Schools and the Archdiocesan Youth Athletic Advisory Board have coordinated an informational meeting for athletic directors/coordinators in our local parishes and schools. The date of the meeting and the agenda is listed below. To attend please complete the registration form and return it via the options given to the person indicated. There is no cost to participate in these meetings.

**Tentative Agenda**

1. Prayer and Welcome
2. Introductions of Participants
3. Role of the Archdiocesan Athletic Advisory Board
4. Role of the Local Athletic Director/Coordinator - Building Relationships
5. Review of Highlighted Athletic Policies and Regulations
6. Liability/Insurance Issues
7. Questions & Answer Time

This meeting will go from 7:00 - 8:45 p.m. at the following location and date:

- **Wednesday, August 24, 2005 at St. Anne Parish, Pleasant Prairie**  
8550 88<sup>th</sup> Ave. (east of I-94, southwest of Hwy 50 & H intersection)  
Park in lot to enter the church complex

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**Registration Form - Athletic Director/Coordinator Informational Meeting**

**Please return by Friday, August 19<sup>th</sup>**

Parish/School \_\_\_\_\_ City/Town \_\_\_\_\_

Name(s) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I/We will attend the meeting at St. Anne, Pleasant Prairie, August 24, 2005

Return this form to:

Mary Wittmann, Office for Schools  
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Milwaukee, WI 53207-0912  
Email: wittmannm@archmil.org